

Number : [REDACTED]
Subject : Admission to Undergraduate Programs for the Fall Semester of 2024-
2025 Academic Year
Acceptance Letter Number: [REDACTED]

09.09.2024

Sadra NASIRI GHARTAVOL
Sheykhtac St., Doctor Hesabi Apartment, 2Nd Floor, No: 4, Maragheh
Iran

I am pleased to inform you that you have been accepted to Bachelor of Science in Faculty of Engineering and Natural Sciences at Sabancı University via 40 % scholarship quota for the Fall Semester of the 2024-2025 Academic Year. That means you will receive a 40 % tuition waiver. (These scholarships are guaranteed to continue for one year in the Foundational Development Year and for four years in undergraduate programs within the framework of Sabancı University Scholarship and Financial Aid Instruction. The scholarship status of students having disciplinary punishment is subject to change.)

As part of the registration rules and regulations, all international undergraduate students are required to submit their High School Diploma Equivalency Certificate (Denklik Belgesi) together with the other registration documents. In the countries where there is an Education Attaché at the Consulate/Embassy of the Republic of Turkey, High School Diploma Equivalency has to be obtained before arrival. Rules and regulations regarding the equivalency certificate are subject to change by the Turkish Ministry of Education.

In accordance with the related regulation; expected duration of education in our programs is as follows: One academic year for the Foundation Development Year (Foreign Language Preparatory Classes); four years for Undergraduate programs. Students, who submit a valid English proficiency certificate with valid score until university registrations, will be exempted from Foundation Development Year. Detailed information on university enrollment and the orientation program will be shared with you via e-mail soon.

If you have any questions, please feel free to contact us at studentinfo@sabanciuniv.edu We look forward to welcoming you on our campus.

For your kind information.

Buket COŞKUN
Student Resources Manager

Enc:

- 1- Additional Information Form
- 2- Medical Information Form

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For Information: Aleyna Erbay
Student Resources Specialist
Phone No: +90 (216) 483 9064



**ADDITIONAL INFORMATION ABOUT ADMISSION to UNDERGRADUATE PROGRAMS
FOR THE FALL SEMESTER of 2024-2025 ACADEMIC YEAR****A. VISA**

Students do not need to acquire a student visa to enter Turkey. If there is a visa exemption agreement between Turkey and other countries, then students do not have to get any kind of visa. However, if you come from a country that requires any kind of visa to enter Turkey, please make sure you visit the nearest Turkish Consulate to get more information. If you are already in Turkey, you can directly register with Sabancı University. In this case, you must ensure that you are living in Turkey legally until you register with the university (with the help of your visa, visa extension, any kind of residence permit, etc.)

Please check the Turkish Foreign Ministry's web page for more information: <http://www.mfa.gov.tr/visa-information-for-foreigners.en.mfa>

B. RESIDENCE PERMIT & ARRIVAL APPLICATION FORM

All newly coming international students are required to apply online for the student residence permit, and to provide the hard copy application file, with all required documents, to the Directorate General of Migration Management with the help of IRO, to get their residence permit card. The Student Residence Permit gives you the right to stay in Turkey during your study period as a student. All international students are required to apply for a student residence permit within two weeks of their arrival in Turkey.

Students cannot go abroad before obtaining the residence permit card. Students are responsible for prolonging their residence permit according to their study period. Turkish citizens/blue cardholders do not need to get a residence permit.

The International Relations Office will get in touch with all the students and assist them in the process. A detailed guide regarding the residence permit process will be provided via email with the orientation program once the admission period is over.

For updated information, please visit our website: <https://iro.sabanciuniv.edu/en/newcomers-guide>

If you have any questions/queries, you can send an e-mail to irolegal@sabanciuniv.edu

C. ONLINE DORMITORY APPLICATION FORM

If students wish to stay on campus, then they are required to fill out the online Dormitory Application Form at (<https://dormapp.sabanciuniv.edu/login>) You will be able to submit your application for dormitory accommodations once you receive your ID information, which will be shared with you around August. If students do not apply online for dormitories, they cannot stay on campus even though the students are offered free accommodation scholarship. Undergraduate students can only stay in a 2, 3, or 4-person room, and due to the capacity issue, the university cannot guarantee room types. Dormitory applications will end at 23:59 on August 25, 2024. Applications will only be received online, and dormitory placement results can be learned from the dormitory application system (<https://dormapp.sabanciuniv.edu>) starting from 10:00 on September 02, 2024.

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D. ON-CAMPUS ACCOMMODATION FEES

The dormitory fees for the 2024-2025 Academic Year are below. Please follow up our website for the announcements. You may also contact us if you have any questions. All students (**including dormitory scholarship students**) should pay the deposit for dormitories. Bank transfer or credit card payments are not accepted. Payments for dormitories are being made by the Subscribe Collection System (ATS). Payments can be made in cash for dormitories at any branch of Akbank via the ATS system to the 7000754 coded Sabancı University account. The dormitory fee and deposit of the students staying in the dormitories should be paid during the announced dates at the beginning of each academic year. Please note that students will need a tax number in order to make the dormitory payment in the bank through the ATS system. The International Relations Office will assist students in obtaining a tax number right after their arrival.

The dormitory fees for the Fall Semester of the 2024-2025 Academic Year are listed below and the fall semester fees must be paid between September 02, 2024 and September 06, 2024.

Dormitory Fees (September 2024 - June 2025) / per person (incl. VAT)

<u>Undergraduate students</u>	<u>1st Semester</u>	<u>2nd Semester</u>	<u>Annual Total</u>
<u>4 Person Room</u>	80,000₺	80,000₺	160,000₺
<u>3 Person Room</u>	70,000₺	70,000₺	140,000₺
<u>2 Person Room</u>	100,000₺	100,000₺	200,000₺

The deposit is 18,000₺

Students pay the deposit in the term they are accepted to the dormitory, and the deposit is refunded in the term they leave the dormitory.

Undergraduate students with dormitory scholarships do not pay a deposit.

Dorm fee payment details; <https://dorm.sabanciuniv.edu/en/mobile-payment-steps>

E. HOW TO GET TO CAMPUS

Sabancı University International Relations Office will provide you with further information via email about the orientation program, which will also include further instructions regarding how to get to the campus, once the admission process is over (around August).

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Student Resources Specialist
Phone No: +90 (216) 483 9064



F. BUDDY STUDENTS

CIAD (the Center for Individual and Academic Development) organizes a mentorship program to support students. Students are matched with junior- or senior-level students who can offer additional information about the Sabancı University community, academics, and culture. CIAD will inform students about the contact information of their mentors before their arrival.

For more information, please send an email to iro-support@sabanciuniv.edu

G. ENGLISH LANGUAGE ASSESSMENT EXAM (ELAE)

The medium of instruction at Sabancı University (SU) is English. All newly registered students are required to take a placement test, the English Language Assessment Exam (ELAE), which consists of Stage 1 (Placement Exam) and Stage 2 (Proficiency Exam), at the beginning of an academic year. These exams determine whether students can start their faculty studies and if not, which level students will be placed in at the Foundations Development English Preparatory Program.

Exemption from the ELAE may also be obtained by submitting an external English Language Proficiency Exam result meeting the minimum requirements. For valid exams and minimum requirements, please see:

<http://www.sabanciuniv.edu/en/faculties-programs-exemption-exams>

Students who pass the ELAE Stage 1, have the right to take the ELAE Stage 2. Students will be informed about the ELAE venues and times in the registration period.

Students who do not meet the required English proficiency level in stage 2 will continue at the Foundations Development English Preparatory Program at Sabancı University until they successfully complete the exit level or submit a valid external proficiency exam result. External Exam Results can be submitted at the end of the fall, spring, and summer semesters within the dates announced by SU on the academic calendar. Students who successfully pass the exit level or submit a valid external proficiency exam result are exempt from the ELAE and can start their undergraduate studies.

Important Note: Both ELAE Stage 1 and 2 will be held face-to-face at Sabancı University Tuzla Campus.

You can find detailed information about the ELAE exam and sample exams from the link below. We recommend that all students taking the exam check the information provided in this link.

<https://sl.sabanciuniv.edu/elae>

H. HEALTH INFORMATION

All students who intend to attend Sabancı University must provide medical information to the Health Center of Sabancı University. One of the main objectives of this application **is to enable the university to provide a safer and healthier environment for students**. Details about health forms can be found in "Medical Information Form" which is sent with the official acceptance letter.

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I. AFTER ARRIVAL

All international students who are admitted to Sabancı University for the 2024-2025 Academic Year will be assisted by the relevant units for their after-arrival processes and procedures. Please feel free to email us any specific questions at iro-crm@sabanciuniv.edu.

J. TUITION FEE PAYMENT

At the beginning of each semester, students should pay the required fee in order to make course registration. Deadlines for paying the tuition fee are announced on the academic calendar. Required fee, payment dates, rules for course registrations, and the application steps are announced on the internal website of the university. All tuition fees include %10 VAT.

Tuition fee payments can be made to Akbank in the Sabancı University Branch (Account Holder: *SABANCI UNIVERSITY* // IBAN No: TR760004600713001000091929 // SWIFT Code: AKBKTRIS).

TUITION FEES FOR 2024-2025 ACADEMIC YEAR	Fall Term Payment* (First Installment)	Spring Term Payment (Second Installment)	Full Annual Tuition (Total)
Non-Scholarship	12250 USD	12250 USD	24500 USD
25% Scholarship	9187.50 USD	9187.50 USD	18375 USD
40% Scholarship	7350 USD	7350 USD	14700 USD
50% Scholarship	6125 USD	6125 USD	12250 USD
60% Scholarship	4900 USD	4900 USD	9800 USD
75% Scholarship	3062.50 USD	3062.50 USD	6125 USD
100% Scholarship	0 USD	0 USD	0 USD

**A 2000 USD pre-registration payment will be discounted from the student's first installments of tuition fee payment.*

K. UNIVERSITY ENROLLMENT & EQUIVALENCY CERTIFICATE

Application requirements and university enrollment (registration) requirements might be different. Students are recommended to check the "Registration to the University" section under <https://www.sabanciuniv.edu/en/undergraduate-admissions-international-students>

As part of the registration rules and regulations, all international undergraduate students are required to submit their High School Diploma Equivalency Certificate (Denklik Belgesi) together with the other registration documents listed on our web page.

Equivalency Certificate: The equivalency certificate verifies that your high school diploma/certificate is equivalent to those obtained in Turkey and it is the foremost important document for registration. Students have to provide it as a registration document during the registration period, however, obtaining it might take some time in some cases. There are two options to obtain this document:

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The High School Diploma Equivalency can be obtained before arrival in some countries where there is an Education Attaché at the Consulate/Embassy of the Republic of Turkey. However, please bear in mind that not every Education Attaché at the Consulate/Embassy of the Republic of Turkey issues the Equivalency Certificate. It is important to check with the Turkish Consulate in the specific country. If you can obtain the Equivalency Certificate from the Education Attaché at the Consulate/Embassy of the Republic of Turkey in your country, you must submit your equivalency certificate during registration days.

Students can also obtain the Equivalency Certificate from the Provincial Director of National Education in Istanbul with the relevant documents (diploma requirements varying from country to country), but the evaluation process takes longer in Istanbul due to the huge number of applications at certain times of the year.

Please be aware that the university may give you some time to submit your Equivalency Certificate, if you cannot provide it during registration week; however, you will need to submit your equivalency application receipt, showing that you already applied for it, together with other registration documents. Your registration will not be completed until you submit the Equivalency Certificate to the University.

Applying for the Equivalency Certificate is solely the students' responsibility; however, the International Relations Office will guide you through the process.

Rules and regulations regarding the Equivalency Certificate are subject to change by the Turkish Ministry of Education. Please bear in mind that students whose Equivalency Certificate applications are rejected are not allowed to legally register with any university in Turkey.

More details on university enrollment and important dates will be shared with you in the following days.

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MEDICAL INFORMATION FORM

NAME and SURNAME:

All students who attend Sabancı University must provide medical information to the Health Center of Sabancı University. One of the main objectives of this application is to enable the university to provide a safer and healthier environment for students. The following forms are being sent only for information purpose and **you are required to fill out Health Information Form online**. You will also be notified soon about the dates for filling out the forms. The health information will become a part of your medical record and this record is confidential and will not be released to anyone without your permission.

IMPORTANT ! Don't forget to have a blood test done (Hemogram, HBsAg, Anti-HBs, Anti-HBc IgG, Anti-HAV IgG, Anti-Measles IgG, Anti-Mumps IgG, Anti-Rubella IgG) and get chest x-ray to fill the Medical Information form. You have to sent as an email to sbf@sabanciuniv.edu the chest x-ray report and blood test results.

REGION INFORMATION: Please select the region you are from.					
<input type="radio"/>	Turkey				
<input type="radio"/>	Sub-Saharan Africa (Angola, Benin, Botswana, Burkina Faso, Burundi, Cameroon, Cape Verde, Central African Republic, Chad, Comoros, Congo (Brazzaville), Congo (Democratic Republic) Côte d'Ivoire, Djibouti, Equatorial Guinea, Eritrea, Ethiopia, Gabon, The Gambia, Ghana, Guinea, Guinea-Bissau, Kenya, Lesotho, Liberia Madagascar, Malawi, Mali, Mauritania, Mauritius, Mozambique, Namibia, Niger, Nigeria, Réunion, Rwanda, Sao Tome and Principe, Senegal Seychelles, Sierra Leone, Somalia, South Africa, Sudan, Swaziland, Tanzania, Togo, Uganda, Western Sahara, Zambia, Zimbabwe)				
<input type="radio"/>	Other Country <input type="text"/>				
1.MEDICAL INFORMATION OF THE FAMILY					
Put a mark on the previous and current diseases of your families					
DISEASES	Mother	Father	Sibling	Uncle/Aunt(Paternal)	Uncle/Aunt(Maternal)
Thalassemia Minor	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sudden Death	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cerebral Hemoragy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hemiplegy	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Genetic Diseases (explaines)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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Goitre(Swelling of the Thyroid)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Chronic Hepatitis B	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Miyocardial Infarction	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cancer (type)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Migraine	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Diabetes Mellitus	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Tuberculosis	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Hypertension	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Others (explains)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
FAMILY	ALIVE	DECEASED	REASON OF DECEASE		
Mother	<input type="radio"/>	<input type="radio"/>			
Father	<input type="radio"/>	<input type="radio"/>			
Siblings	<input type="checkbox"/>	<input type="checkbox"/>			
2.MEDICAL INFORMATION OF THE STUDENT					
Put a mark on the previous and current diseases you have had.(Define the diagnosis, the date, the treatment type and your current situation.)					
DISESASES	Select	Explanation			
Thalassemia Minor	<input type="checkbox"/>				
Allergy (medicine)	<input type="checkbox"/>		Medicine Name		
Food Allergy	<input type="checkbox"/>				
Pollen Allergy	<input type="checkbox"/>				
Allergy (others)	<input type="checkbox"/>				
Anemy	<input type="checkbox"/>				
Asthma Bronchiale	<input type="checkbox"/>				
Depression	<input type="checkbox"/>				
Acute Rheumatic Arthritis	<input type="checkbox"/>				
Epilepsy	<input type="checkbox"/>				
Ortopedic Handicap	<input type="checkbox"/>				

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Eye Problems	<input type="checkbox"/>	
Goitre(Swelling of the Thyroid)	<input type="checkbox"/>	
Rheumatic Carditis	<input type="checkbox"/>	
Heart Diseases(others)	<input type="checkbox"/>	
Menengitis	<input type="checkbox"/>	
Migraine	<input type="checkbox"/>	
Nefritis	<input type="checkbox"/>	
Loss of Organ	<input type="checkbox"/>	
Diabetes Mellitus	<input type="checkbox"/>	
Tuberculosis	<input type="checkbox"/>	
Hypertension	<input type="checkbox"/>	
Others(explains)	<input type="checkbox"/>	

3.CONTINUOUS MEDICATION

4.OPERATIONS

 Appendicitis Tonsil Others

5.STUDENT'S HEALTH INSURANCE (Only for Turkish Students)

HEALTH INSURANCE	No	SGK	Private
	<input type="radio"/>	<input type="radio"/>	<input type="checkbox"/> Company Name <input type="text"/>

6.EXAMINATION TO BE MADE and VACCINES

6.1. TBc (Tuberculosis) :

Test Date	Result	
<input type="text"/>	<input type="text"/>	Please write the date of the chest x-ray that you had in a recent year.

6.2. For Meningococcic Meningitis

Vaccination Date	Vaccine name	
<input type="text"/>	<input type="text"/>	You have to get your vaccine in your country. Indicate the date and name of vaccine; (This vaccine is only mandatory for students who came from Sub-Saharan Africa.)

6.3. For Hepatitis A Blood Test: (Required for all of the students)

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Test Date <input type="text"/>	Anti-HAV IgG <input type="text"/>		
6.4. For Hepatitis B Blood Test: (Required for all of the students)			
Test Date <input type="text"/>	HBsAg <input type="text"/>	Anti-HBs <input type="text"/>	Anti-HBc IgG <input type="text"/>
		Unit <input type="text" value="0"/>	
6.5. 6.5. For Measles (Rubeola), Rubella and Mumps Blood Tests : (Required for all of the students)			
Test Date <input type="text"/>	Anti-Measles IgG <input type="text"/>	Anti-Mumps IgG <input type="text"/>	Anti-Rubella IgG <input type="text"/>
6.6. HEMOGRAM (complete blood count) - INSPECTION DATE : <input type="text"/>			
Erythrocyte (Red Blood Cell)(RBC)	<input type="text"/> mil/uL	Hemoglobin (Hb)	<input type="text"/> g/dL
Hematocrit (Hct)	<input type="text"/> %	Leukocyte (White Blood Cell)(WBC)	<input type="text"/> bin/uL
Thrombocyt (Platelet)(Plt)	<input type="text"/> bin/uL	MCV	<input type="text"/> μ m ³
7.OTHERS INFORMATION			
Do you smoke?	<input type="radio"/> Yes <input type="text"/> unit/day <input type="text"/> since year		<input type="radio"/> No
Height	<input type="text"/> cm	Weight	<input type="text"/> kg

Sorularınız İçin / For Questions :

Sağlık Merkezi / Health Center

0 216 483 99 48/23/54/25

healthcenter@sabanciuniv.edu

We recommend you to review the link below for detailed information:

<https://www.sabanciuniv.edu/en/medical-registration-procedures>

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